

**ANNOUNCEMENT**  
National Institute of Development Administration  
Admission Results for the Master of Business Administration – International Program  
For the Academic Year 2018 (Round 1)

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The National Institute of Development Administration has admitted the following applicants to the Master of Business Administration – International Program offered by the NIDA Business School for the academic year 2018 (Round 1):

**Admitted Applicants**

<b>ID</b>	<b>Name</b>
611202130001	Mr. Jirat Sujiskulwong

*Note : Students who pass examination(s) to enter a master degree program at NIDA must pass these English language criteria:*

*1) Students need to submit their score from one of the English proficiency tests namely NIDA TEAP or TOEFL or IELTS to apply for an interview to the program. Students must meet the minimum requirements stipulated by the program.*

*2) Students who are exempted from submitting an English proficiency test score such as students with a scholarship or students of the special program must submit their NIDA TEAP or TOEFL or IELTS score for graduation.*

*The periods of validity of the test score are as follows:*

*1) NIDA TEAP score is valid for 1 year until the date of submission*

*2) TOEFL and IELTS are valid for 2 years until the date of submission*

*Enrollment to English for graduate studies courses and the exemption from the courses are determined in compliance with the criteria and requirements stipulated in the English for graduate studies program by the Graduate School of Language and Communication, National Institute of Development Administration.*

*3) Duration , All courses take on 4 – 5 semesters and 1 - 2 summer sessions, depending on the area of study / major. All subjects / majors have to register 9 credits each semester except the summer session.*

*4) Tuition fees may change as appropriate according to an announcement by NIDA.*

Admitted applicants whose name is shown in the list must register to be a new student for the first semester of the academic year 2018, and enroll for the classes in accordance with the following guidelines:

1. Documents for registration

*(Documents for registration and enrollment must be submitted between January 22 – 25, 2018 during 8.30 am to 4.30 pm only weekday at the Educational Service Division (4<sup>th</sup> Floor Narathip Bongsprabandha Building)*

- (1) Official Transcript in English (two copies)
- (2) Bachelor's Degree Certificate or letter of certification indicating applicants have been approved for the Bachelor's Degree (two copies)

Note: In case of graduated from Non-Thai Institute, students must have the Letter of Confirmation on Standard Curriculum for Bachelor's Degree from the Ministry of University Affairs of the Civil Service Commission. (Students can contact directly to the Bureau of Higher Education Standard, Ministry of Education. Additional documents can be submitted on the first day of class)

i) A Letter of Confirmation on Standard Curriculum for Bachelors' Degree from the Ministry of University Affairs or the Civil Service Commission. Students should contact the Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education.

ii) An official letter of graduation from the foreign university send directly to :  
Educational Service Division  
National Institute of Development Administration  
118 Seri Thai Road, Klongchan, Bangkok, Bangkok 10240 Thailand  
Tel: (662) 377-7477 Facsimile: (662) 374-1546

(Additional documents can be submitted on the first day of class)

- (3) Official TOEFL , IELTS , NIDA TOEFL ITP or NIDA TEAP scores reports if applicable (one copy)
- (4) Residence Registration Certificate (one copy)
- (5) Medical Certificate issued by a doctor
- (6) Three of 1-inch photos
- (7) Evidence of change in name or last name and marriage certificate (if applicable) (two copies)
- (8) Identification Card (two copy)

*Note:*

- *All photocopies of documents must be signed and dated by the applicants.*
- *NIDA reserves the right to examine all application documents at any time. Any student found to be ineligible for enrollment through failing to meet the necessary requirements will be automatically dropped from the NIDA's registration and will not receive the refund.*

2. Admitted applicants must collect the registration and enrollment forms at the Educational Service Division (4<sup>th</sup> Floor Narathip Bongsprabandha Building), NIDA on January 22 – 25, 2018.

*Note: In case that the applicants cannot come and collect the forms by themselves, representatives have to provide an authorization letter and identification documents.*

3. Admitted applicants must pay the registration and enrollment fees from January 22 – 26, 2018. Payment can be made by cash with the special pay-in slip at Kasikorn Bank, Bangkok Bank, Siam Commercial Bank and Bank of Ayudhya, every branches nationwide.

*Note: If the payment has not been done within the given date, applicants will be automatically dropped from the institute's registration.*

4. Students currently enrolled in other NIDA programs must resign from those programs before registering in Master of Business Administration - International Program.

5. Fees

(1) Tuition fee	9,500 Baht per credit (15 credits*)
(2) Academic and administrative fee	4,000 Baht for the first semester
(3) Technology service fee	700 Baht per semester
(4) Information Service fee	600 Baht per semester
(5) Special activity fee	45,000 Baht per semester
(6) Bank transaction fee	20 Baht

*Note: \* Including LC 4003 Advanced Integrated English Language Skills Development 3 credits.*

- The total fee of the first semester is for the students who *are required* to enroll LC 4003 Advanced Integrated English Language Skills Development is 192,820 Baht.

\*\* The institution will not refund any academic fees (including tuition fees and activity fee) whatsoever if students resign in the first semester.\*\*

6. The students must attend the classes as scheduled after the enrollment. In the first semester, students are not allowed to drop the courses until they have only less than 9 credits registered in that semester.
7. Class starts on Saturday, August 4, 2018

Announced on January 22 , 2018

Prapon Sahapattana

(Assoc. Prof. Dr. Prapon Sahapattana )

Vice President for Administration